



THURSDAY, JANUARY 28, 2016, 3:00- 5:00 PM, GRIFFIN GATE

MEETING SUMMARY

PRESIDENT	Nabil Abu-Ghazaleh (Chair)		DIVISIONAL REPS (7)	Adelle Schmitt	
VICE PRESIDENT ACADEMIC AFFAIRS	Katrina VanderWoude	√		Jennifer Bennett	√
VICE PRESIDENT STUDENT SERVICES	Marsha Gable (Interim)	√		Michael Barendse	
VICE PRESIDENT ADMINISTRATIVE SERVICES	Linda Jensen (Interim)	√		Irene Palacios	√
SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS	Aaron Starck	√		Liz Barrow	√
DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT	Javiar Ayala			Beth Kelley	√
DEAN, COUNSELING & ENROLLMENT SERVICES	Martha Clavelle	√			
DEAN OF ARTS, LANGUAGES AND COMMUNICATION	Susan Schwartz (Interim)	√	BASIC SKILLS REPRESENTATIVE	Corey Manchester	
DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES	Agustin Albarran		SUPERVISORY REPRESENTATIVES (2)	Genie Montoya	
DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS	Mike Reese	√		Kurt Brauer	
DEAN, LEARNING & TECHNOLOGY RESOURCES	Taylor Ruhl (Interim)	√	CLASSIFIED SENATE DESIGNEE	Rochelle Weiser	√
DEAN OF ALLIED HEALTH & NURSING	Debbie Yaddow		CLASSIFIED SENATE REPRESENTATIVE	TBD	
ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING	Domenica (Dee) Oliveri	√	CSEA REP	Will Pines	√
DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES	Amir Law (Interim)	√	ASGC REPRESENTATIVE	TBD	
ASSOCIATE DEAN, ATHLETICS	Jim Spillers	√			
ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY	Lida Rafia	√			
ACCREDITATION LIASON OFFICER		√	GUESTS:		
DIRECTOR FACILITIES & OPERATIONS	Ken Emmons		Michael Copenhaver		√
PRESIDENT, ACADEMIC SENATE	Tate Hurvitz (Co-Chair)	√			



AFT REPRESENTATIVES	Jim Mahler				
	Victoria Curran for Judd Curran	√			
CHAIRS & COORDINATORS REP	Evan Wirig	√	RECORDER:	Patty Sparks	√

Meeting commenced at 3:00 PM.

I. CO-CHAIR DISCUSSION/POSSIBLE NOMINATIONS

Tate asked the members that for the good of this Council whether it should consider a temporary co-chair appointment until the VPAS position has been permanently filled. The Council discussed the issue and consensus is to keep the co-chair position filled by the interim VPAS, Linda Jensen.

II. REFLECTION ON COUNCIL’S FOCUS AND APPROACH FOR THE FUTURE

Tate stated that it is his impression that this Council has an unevenly focused approach to planning versus the amount of time resources are discussed. It might be useful to think about a way in which we can structure conversations to so that there is a more integrated approach to planning and resource conversations in the council. For an example he stated that discussions along the lines of Student Success, ATD, and Student Equity will keep us informed and will allow for thoughtful conversations that connect resource questions to planning efforts across the campus.

Judd Curran stated that we have integrated a lot of planning into the resource piece and thinks the connection between the two are there.

Katrina VanderWoude stated that we are faced with new challenges as to categorical funding and this Council will be utilized for discussions that may help prohibit repetitive work being done.

Tate closed by reporting that there is a need and desire to get this more relevant in the conversations within this group. He asked the Council to think about the best way to incorporate more planning conversations here and get back to the Council.

III. BUDGET UPDATE

Linda stated we will have a positive 2016/17 year however, not as good as 2015/16. We will have more definitive numbers sometime in May. Categorical funds have increased or stayed the same.

Institutional Review Committee (IRC)

Linda provided an update and brief time-line for the Activity Proposals (APs) process. She explained that we asked both the Academic and Classified Senates to place a call for members on the IRC. Once



it is determined who the members are, the IRC have its initial meeting in late February, Early March to go over the scoring rubric and discuss any changes or recommendations for the committee.

The 2016/17, APs were submitted in October of 2015. These APs will be disseminated to the Deans and VPs for distribution. Each division is assigned a number of APs they can submit as follows:

Division Name	Dept. Proposals	Division Proposals
President	1	1
VPAA	1	1
Administrative Services	9	2
AHN	3	2
ALC	8	2
CPIE	1	0
CTE/WD	6	2
ESBS	8	2
LTRC	5	2
MNSES	9	2
Student Services	13	2
Totals	64	18

Once each division reviews and prioritizes their APs they will submit them to their deans and/or VPs, The deans and VPs will gather them and provide them to the VPAS office. The IRC will meet sometime in March for presentations. (Divisions will defend their APs). The IRC will rank and score the APs and provide a ranked and prioritized list to this Council sometime in April/May. Funding for APs will be determined sometime after the May revise. It was explained that Activity Proposals are funded with one-time monies and cannot be an on-going project. Each presenter must have a plan to implement the AP and have funds expended by late May, 2017.

IV. ATD AND STRATEGIC PLANNING

Lida Rafia explained that last summer the Basic Skills, Student Equity and SSSP Plans were submitted to the State Chancellor’s Office.

She explained that on December 11, she attended the Achieve the Dream Planning Workshop along with her Grossmont colleagues. The three plans were discussed and reviewed on how they align



with each other. We looked at the disparities within student success (from on boarding to completion) and from those conversations three areas of focus emerged, they are:

- Develop a Comprehensive Outreach Program
- Student Engagement
- Persistence and retention

Lida stated we need to integrate resources, and strategically align and build successful processes to better serve our students. The idea is to boldly design and pursue an integrated, scaled approach to serving students that supports and promotes success throughout their educational experience.

ATD Annual Meeting on Student Success

We will have nearly 25 participants district wide going to the ATD Annual Meeting Atlanta Georgia. This conference is dedicated to address community college students need for success. Chris Tarman will be leading the District in their efforts with ATD.

V. UPDATE ON HIRING

Katrina provided a handout that demonstrates where we are as to hiring faculty, staff and administrators. She further reported that there are upcoming retirements and this list will grow. She and others are going to Los Angeles for a Job Fair over this next weekend to advertise positions. Brochures were made and they will be recruiting for adjuncts as well.

Tate stated that this is a long list which means he is very busy trying to fulfill calls for hiring committees to be staffed with faculty. If you feel he may have overlooked a position, please contact him and remind him. With the amount of onboarding, getting the hiring committees staffed is harder and harder. He is encouraging those who have never been on a hiring committee please consider volunteering.

VI. STRATEGIC HIRES/STAFFING

Positions discussed were:

- Bookstore Purchasing Assistant

This position is open due to an unexpected retirement. Barnes & Noble reimburses the District for this position's salary. There is no fiscal impact and the position is needed to keep up with student demand.



- DPSP Supervisor

This position will oversee approximately 12 hourly workers, evaluations and oversee their budget. This position is categorically funded. Currently the work is being done by a classified employee working out of class.

- Financial Aid Special Programs Coordinator

This position was discussed at the last meeting but had to be classified. This position will be funded through Student Equity funds. As a reminder this position was agreed to move forward at the last meeting.

- Grounds and Maintenance Supervisor

This position is vacant due to a retirement (Gene Gay). This position is a critical need for the department due to the HVAC experience it requires. There is no fiscal impact.

- Instructional Technology Services Coordinator

This position is a new position. It will establish supervision for the staff in Grossmont's Instructional Computer Services and Instructional Media Services, combining them into a single department known as Instructional Technology Services. This position will report to the Dean of Learning & Technology Resources rather than each staff member reporting to that dean. This is a part of a larger reorganization of the Grossmont Learning and Technology Resources Division to create supervisor positions rather than having all staff report to one dean – which has been ineffective. This reorganization is considered important for the recruitment of a permanent Dean of Learning & Technology Resources.

Action taken: The Council agreed to recommend these positions move forward.

NEXT P&RC MEETING DATE: February 25, 2016, 3 – 5 p.m., Griffin Gate

VISION: CHANGING LIVES THROUGH EDUCATION